



TANS Talk – External Users

May 13, 2025



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711
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Texas Automated Nutrition System

Agenda



Project Update <ul style="list-style-type: none"> • Revised timeline • Updated resources 	10 minutes
TANS Feedback Log <ul style="list-style-type: none"> • FDP in TANS • Document management 	30 minutes
Open Q&A	20 minutes



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Project Update



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Project Update



Taking this extra time before rolling out TANS allows us to:

- Enhance system performance to better support your operations.
- Conduct thorough testing to ensure a seamless experience
- Develop thorough training to ensure you have the resources you need
- Incorporate valuable feedback gathered from TANS Talks



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2025 – All Programs

May	June	July	August
<div>We are here</div>			<div>FDP Applications</div>
September	October	November	December
		<div>FDP Claims</div> <div>FDP Compliance</div>	



2026 – All Programs

January	February	March	April
			SNP Applications
May	June	July	August
		SNP Claims CACFP Applications	SNP Compliance
September	October	November	December
	FFVP Claims CACFP Claims CACFP Compliance SFSP/SSO Applications		SFSP/SSO Claims SFSP/SSO Compliance



Resource Updates

TANS Talk Link

TANS Updates

UPCOMING TANS TALKS

[Click here to join the monthly TANS Talk Session](#)

Webinar ID: 872 4073 8556

April 15, 2025: TANS Talk Session

[Click here to view the External TANS Talk Session](#)

Topics Covered:

- Revised timeline
- Basic TANS navigation
- Direct certification
- ODP datasets
- Point-of-sales systems

March 18, 2025: TANS Talk Session

[Click here to view the External TANS Talk Session](#)

Topics Covered:

- Impact of delayed rollout
- Training
- Access to historical data
- Organization and site IDs
- TANS on SquareMeals

Resource Updates

Topics Covered
added to past
TANS Talks

TANS Updates

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- Training
- Access to historical data
- Organization and site IDs
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Resource Updates

Revised Timeline Posted



Planned Rollout Dates



2025

January	February	March	April
May	June	July	August
			FDP Applications
September	October	November	December
		FDP Claims	
		FDP Compliance	

FDP includes TEFAP, CSFP, FMNP, and SFMNP

2026

January	February	March	April
			SNP Applications
May	June	July	August
		SNP Claims	SNP Compliance
		CACFP Applications	
September	October	November	December
	FFVP Claims		
	CACFP Claims		
	CACFP Compliance		
	Summer Applications		
			Summer Claims
			Summer Compliance

SNP includes NSLP, SBP, ASCP, and FFVP

CACFP includes Centers and Day Care Homes

Summer includes SFSP and SSO

Resource Updates

FandN Resources > Systems Hub > TANS > TANS Resources and Training

TANS Resources and Training

Efforts are in full swing towards a transition to the Texas Automated Nutrition (TANS). We want to ensure a smooth implementation process full of training resources that will make the launch successful. Until we launch TANS, TX-UNPS will continue providing online interfaces for managing your programs.

All users can begin preparing for their organization's transition to TANS by carefully reviewing the resources below.

Resources

- [TANS Frequently Asked Questions](#)
- [Access Historical Data on the Open D](#)



Update Coming Soon



TANS Feedback Log



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I am an organization and am unable to access the TANS talk sessions found on SquareMeals. How can I keep up with project updates?

The link to the each month's TANS Talk is available to all participants on our TANS SquareMeals page. However, Zoom is required to participate.

Slides and recordings from previous TANS Talks are not restricted and should be accessible in your web browser.

The two primary ways of distributing updates are through TANS Talks and our TANS SquareMeals page. Our intention is to keep transition information centralized and accessible as much as possible, but if there are other channels that would support improved communication, please put your suggestions in the chat or Feedback Form.



Which programs will be included in the Food Distribution Program area of TANS? Which programs will not be included in FDP?

In TANS, FDP refers to the household distribution programs. Food Assistance for Disaster Relief will not be a part of the initial TANS rollout but will be added as a later enhancement.

Participation in USDA Foods for Schools is addressed through questions in the NSLP application. However, the components of this program that are primarily handled through WBSCM as of SY2024 will continue to be managed in WBSCM.



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Which programs will be included in the Food Distribution Program area of TANS?

Included

- Commodity Supplemental Food Program (CSFP)
- The Emergency Food Assistance Program (TEFAP)
- Farmers Market Nutrition Program (FMNP)
- Senior Farmers Market Nutrition Program (SFMNP)

Not Included

- Food Assistance for Disaster Relief
- USDA Foods for Schools



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Where in TANS will we be able to find FDP?

In TANS, CSFP, TEFAP, FMNP, and SFMNP will be accessible as individual programs within the same Applications, Claims, and Compliance summary dashboards and modules as NSLP, CACFP, and all other programs.

Applications ⓘ						
Year	Program	Organization ID ↑	Organization	Status	Version	
2025	CSFP	05912	A.R.I.S.E.	Draft	1	
2025	TEFAP	05912	A.R.I.S.E.	Draft	1	
2025	CSFP	10029	UmarTestFDP	Draft	1	
2025	TEFAP	10029	UmarTestFDP	Draft	1	
2025	CSFP	10030	Central Texas Food Bank	Draft	1	
2025	TEFAP	10030	Central Texas Food Bank	Draft	1	
2025	CSFP	10031	North Texas Food Bank	Draft	1	
2025	TEFAP	10031	North Texas Food Bank	Draft	1	
2025	TEFAP	10046	Jason FDP Test	Draft	1	
2025	TEFAP	10048	Abundant Baskets Community Food Bank	Draft	1	

*System screenshots shown as example only. Final state may differ.



Where will files be uploaded in TANS?

The two primary areas organizations will upload files into TANS are in their Applications and Administrative Reviews. In both areas, there is a separated “Documents” tab that facilitates designated uploads per document.

This change in document management will improve user experience, especially in administrative reviews, since locating the relevant document will not be dependent on a properly named file.

Documents may also be uploaded in other areas such as Claims and Corrective Actions.



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Applications

Library- Nutrition Management-
<ul style="list-style-type: none"> Program Information Organization Application Financial Information Documents Site Management Organization Acceptance State Agency History

Compliance

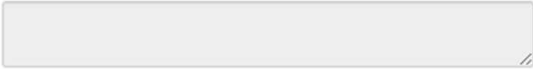

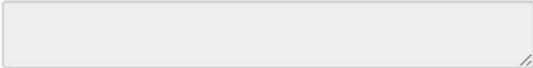

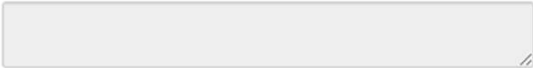

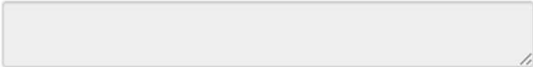

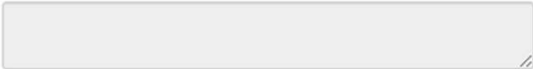

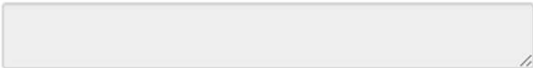

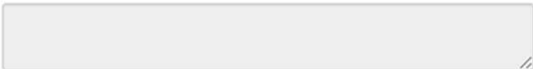

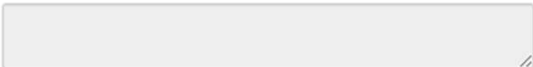

Nutrition Management-
<ul style="list-style-type: none"> AR Overview Documents Reviewer Uploads Organization Uploads Admin Review AR Evaluation

*System screenshots shown as example only. Final state may differ.

TANS Feedback Log



Required Documents

* 1. Budget		
* 2. Budget Narrative		
* 3. Certification Statement(s)		
* 4. Documentation to Support Costs Paid with CACFP Funds		
* 5. Financial / Bank Statements		
* 6. Menu(s)		
* 7. Organization Chart		
* 8. Staff Training		



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Are there size and format limits on file uploads?

Yes, there are both size and format limits for uploads in TANS. These limits are applicable to all uploads throughout TANS and will trigger error messages when violated.

Size – 50MB or less

Format – PDF, Excel, Zip File

Title	Specialist Comments	Verification	Document
Organization Documents			
* 1. SAMs Registration	<input type="text"/>		<div>  Excel/PDF/Zip File Required  </div>
* 2. Single Audit Report or Exemption Certificate ⓘ	<input type="text"/>		



In TANS, will users be able to view files after they have been uploaded?

Yes, organization and state users will be able to view uploaded files directly from TANS. Depending on the file type, it may be downloaded or may open in a new browser window.

State users will be able to view, add comments, and update the status of each document type, which will be visible to organization users.



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Title	Specialist Comments	Verification	Document
Organization Documents			
* 1. SAMs Registration	<input type="text"/>	Verified 3/4/2024	 
* 2. Single Audit Report or Exemption Certificate 	<input type="text"/>	Verified 3/4/2024	 
Required Documents			
* 1. Budget	<input type="text"/>	Verified 3/4/2024	 
* 2. Budget Narrative	<input type="text"/>	Verified 3/4/2024	 
* 3. Certification Statement(s)	<input type="text"/>	Verified 3/4/2024	 
* 4. Documentation to Support Costs Paid with CACFP Funds	<input type="text"/>	Verified 3/4/2024	 

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Title	Specialist Comments	Verification	Document
Organization Documents			
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* 4. Documentation to Support Costs Paid with CACFP Funds	<input type="text"/>	Verified 3/4/2024	 

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Can users delete a file if an incorrect or outdated file was uploaded?

Yes, organization users will be able to delete or update files in TANS.

While applications are in a “Draft” or “Returned for Modification” status, organization users may update files as often as needed.

If a document is updated while the application is in an “Approved” status, the updated file will initiate a new application version which will need to be reviewed and approved by a state user.



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Will organizations be able to print out site applications for signatures?

Site applications submitted by an organization as a part of their program application will continue to be reviewed and approved within TANS as they currently are in TX-UNPS. We do not accept printed and signed versions of site applications.

Site agreements between the organizations and their participating sites will continue to be available as a printable form via SquareMeals.



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Will there be a check list of reports that we should save from TX-UNPS? How many years will need to be saved?

Records retention guidance found in each respective program handbook is the most appropriate source for what types of documents need to be retained and for how long.

Organizations continue to be expected to retain copies of all documents within their own records, independent of TX-UNPS or other systems.



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Open Q&A



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Open Data Portal

Free online access to F&N data 24/7

<http://data.texas.gov/>

TANS on SquareMeals

Timelines, updates, and more

Training resources will be housed here as they become available.



Get Started

Previous Presentations

Feedback Form

Accessible under “Contact Us”

Submit your questions, concerns, and other feedback to help us improve our communication and resources supporting the TANS transition

**Resources
& Training**

Timelines

Frequently Asked Questions

Covers questions on the timeline, training, data and reporting, and more.

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. fax:

(833) 256-1665 or (202) 690-7442; or

3. email:

program.intake@usda.gov

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Thank you!



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